

The March meeting of the East Otto Town Board was called to order at 6:00 PM by Supervisor Ann Rugg on Tuesday March 10, 2020. Ann led the pledge to the Flag. Present were councilmen: Dave Forster, Bill Spors, Sid Barber and Angela Sherman. Highway Superintendent Tom Benz, Clerk Deanna Bowen ,CEO Jeff Holler and Planning Board Chairman Brian Church.

A motion was made by Dave Forster and seconded by Sid Barber to approve and waive the reading of the February 11, 2020 meeting minutes with the addition of Sid Barber voting yes in the motion for Fire Protection Contract and Sid Barber voting yes in the motion to increase the Court Officer wage to \$20 per hour. Forster, Spors, Barber, Sherman and Rugg were in favor. Motion carried.

A motion was made by Dave Forster and seconded by Sid Barber to authorize the Supervisor to pay all general and highway fund bills audited. Forster, Spors, Barber, Sherman and Rugg were in favor. Motion carried.

	Abstract #	Claim #	Amount
Highway 3	303	014-027	\$ 7,123.89
General	003	019-025	\$ 2,229.60

A motion was made by Dave Forster and seconded by Angela Sherman to accept the audit of the Feb. prepaid utility bills as presented. Forster, Spors, Barber, Sherman and Rugg were in favor. Motion carried

Clerk paid to Supervisor \$186.15 for Feb 2020 fees and commissions.

Highway: A section of Bailey Hill has been closed temporarily due to drainage problems. Tom attended training in Albany.

Tom gave the board pricing on renting and purchasing used excavators.

Discussion took place regarding containment containers around the Highway Fuel tanks as per DEC regulations.

A motion was made by Dave Forster and seconded by Sid Barber to purchase 2 new fuel tanks with containments for \$6,568.30. Roll Call Vote as follows:

Dave Forster	Yes	Bill Spors	Yes	Sid Barber	Yes
Angela Sherman	Yes	Ann Rugg	Yes		

Motion carried.

A motion was made by Bill Spors and seconded by Sid Barber to authorize the Supervisor to sign a grant application for records scanning through STW. Forster, Spors, Barber, Sherman and Rugg were in favor. Motion carried

The Supervisor checked with Budget Officer Jim Beach and found that the Fire Protection District should have received an additional \$420.

A motion was made by Dave Forster and seconded by Sid Barber to pay an additional \$420 to the Fire Protection District. Forster, Spors, Barber, Sherman and Rugg were in favor. Motion carried

An audit/examination of the Justice books for 2019 was conducted by Angela Sherman and Ann Rugg.. Deposits were verified with bank receipts and receipts for fines received. It was verified that the checkbook is regularly reconciled and that deposits are made in a timely manner. A motion was made by Dave Forster and seconded by Bill Spors that the Town Board accepts the audit of the books presented for examination.

Dave Forster	Yes	Bill Spors	Yes	Sid Barber	Yes
Angela Sherman	Yes	Ann Rugg	Yes		

Motion carried.

An audit/examination of the Town Clerk books for 2019 was conducted by Angela Sherman and Ann Rugg. Deposits were verified with bank receipts and monthly statements.. It was verified that the checkbook is regularly reconciled and that deposits are made in a timely manner. A motion was made by Dave Forster and seconded by Bill Spors that the Town Board accepts the audit of the books presented for examination.

Dave Forster	Yes	Bill Spors	Yes	Sid Barber	Yes
Angela Sherman	Yes	Ann Rugg	Yes		

Motion carried.

A motion was made by Dave Forster and seconded by Bill Spors to advertise for mowing of the Town Hall property, ball diamond, historical building and also the back part of 9008 East Otto Springville Road using equipment supplied by the bidder and proof of insurance would be required. Bids will be accepted at the Town Clerks office at 9407 Bowen Road or can be turned in at the Town Board meeting at the Town hall April 14, 2020 prior to 7:00PM where they will be opened and read aloud. Forster, Spors, Barber, Sherman and Rugg were in favor. Motion carried.

A motion was made by Dave Forster and seconded by Bill Spors to advertise for mowing of the Brooklyn Cemetery using equipment supplied by the bidder and proof of insurance would be required. Bids will be accepted at the Town Clerks office at 9407 Bowen Road or can be turned in at the Town Board meeting at the Town hall April 14, 2020 prior to 7:00PM where they will be opened and read aloud. Forster, Spors, Barber, Sherman and Rugg were in favor. Motion carried.

CEO Report: Jeff completed 3 inspections, issued 1 permit, answered 4 phone calls, attended Planning Board meeting and deposited \$30 to clerk.

Planning Board: Chairman Brian Church presented the Town Board with guideline documents from NYS in regards to Solar Farms. Discussion took place about a Solar Farm Moratorium.

A motion was made by Bill Spors and seconded by Angela Sherman to adjourn at 7:40 PM. Forster, Spors, Barber, Sherman and Rugg were in favor. Motion carried. The next meeting will be April 14, 2020 at 6:00pm.

Respectfully Submitted

Deanna Bowen  
Town Clerk

