

Dear Local Health Department, NYS DOH and State Agency COVID Partners:

We hope you are keeping healthy and safe during this COVID-19 pandemic. We are reaching out today because you may have seen that the State of New York launched a new ambitious and urgent effort to curb the spread of COVID-19.

The aim of this initiative will be to call every person diagnosed with COVID-19, establish all contacts of this person, and proceed to call and maintain ongoing communication with every contact. In addition, the team will support the isolation and quarantine of individuals, as appropriate in cooperation with the Local Health Department. This includes virtual needs checks and referral to community resources as needed. This contact tracing initiative is in tandem with statewide-wide efforts to increase testing, improve communication and knowledge of effective strategies to reduce transmission, and implementation of isolation and quarantine. This will fortify efforts to control the pandemic in NYS.

New York State plans to hire a team of 6,400 to 17,000 staff statewide, depending on the projected number of COVID-19 cases, to support the NYS Department of Health (NYSDOH) and Local Health Departments (LHDs) to perform contact tracing in communities across NYS. To meet the scale and scope of this nation-leading program, Bloomberg Philanthropies, Vital Strategies: Resolve to Save Lives and the Johns Hopkins Bloomberg School of Public Health will support building the team through a three-step process: recruitment, interviewing and training.

Our first goal is to help the state identify and recruit a robust Contact Tracing team to be a part of this ambitious and urgent effort. To be considered, candidates must be a New York State resident 18 years of age or older; meet the position description requirement; go through an interview process; and complete a training and certification program.

New York State is looking to immediately fill the following roles:

- **Contact Tracers:** reach out to the contacts of anyone diagnosed with COVID-19 to assess symptoms, ensure compliance with quarantine and determine social support needs.
- **Team Supervisors:** lead a team of 20 Contact Tracers, and one Community Support Specialist who are working remotely using digital tools.
- **Community Support Specialists:** work with the team and the local health departments to address the physical/mental health, and social/human service needs of those contacted, especially those who are under isolation or quarantine.

Click here if you or someone you know in New York State is interested in applying to be a part of the Contact Tracing team.

<https://coronavirus.health.ny.gov/get-involved-how-you-can-help>

This is a moment of crisis and New York needs our help as soon as possible.

Thank you!

P.S. Please share this with anyone in NYS in your networks who you think might be interested in applying and post to your social media accounts!

New York State Department of Health
www.health.ny.gov